



DAVID MATTHEWS
RATE & FEE SCHEDULE

Mediation Admin Fee:	\$275 per party
Mediation / Arbitration Hourly Fees: (4 Hour Minimum)	
2 Party Case:	\$300 Per Party / Per Hour
3 Party Case:	\$250 Per Party / Per Hour
4 Party Case:	\$200 Per Party / Per Hour
5+ Party Case:	Flat Rate Available Upon Request
Pre / Post Consultation & Document Review:	Hourly Mediation Rate
Travel Time & Expense:	\$100 Per Party / Per Hour Outside of Metro-Atlanta

MEDIATION CANCELLATION POLICY:

Mediations canceled within 10 days of the mediation will be charged a cancellation fee of \$1000 total. However, mediations canceled or rescheduled within 24 hours of the mediation will be charged 4 hours of the Mediator's hourly rate.

ARBITRATION FEE PAYMENT AND CANCELLATION POLICY

Arbitration Commencement and Administrative Fee - \$1500.00 per party, per arbitrator

At the commencement of an arbitration, each party will be invoiced a \$1500.00 Arbitration Commencement and Administrative Fee. This fee is refundable minus \$500.00 until the initial case management order has been issued. All arbitration related invoices are due upon receipt.

Arbitration Cancellation Policy

A scheduled arbitration means a hearing date(s) on the merits of the case has been reserved on the arbitrator's calendar. If a scheduled arbitration is cancelled, rescheduled or settles before the scheduled hearing date. Cancellation fees will be deducted from the party's deposit based on the following:

- 14 or more days before the scheduled hearing - no cancellation fee
- 13-3 days before the scheduled hearing - 4 hours for each scheduled hearing day
- 2-0 days before the scheduled hearing - 8 hours for each scheduled hearing day

Issuance of the Final Arbitration Order/Award

Arbitration Awards/Orders will not be issued to either party until Miles has received full payment for all fees and expenses associated with the arbitration.